

Sabino PTSA
PTSA Meeting Minutes - November 3, 2017
7:30 AM Administration Building Basement

- I. **Call to Order:** Meeting called to order by Sue Babcock at 7:33 AM
- II. **Announcements**
 1. Barnes & Noble Fundraiser for Sabino Library - Nov. 4, 2017, online through Nov. 9 bn.com/bookfairs use code 12242145
 2. Sabino Work Days - November 18 and December 9, 2017 8AM - 12PM AT SABINO
 3. A motion was made by Emily Maseeh to discuss how the PTSA can sell Sabino apparel. Discussion to occur at January 2018 meeting. Sue Babcock seconded. All in favor. Bring information and ideas!
- III. **Correspondence:** None
- IV. **Approve Minutes from October 5, 2017:** Motion to approve made by Robin Owens and seconded by Steve Schneider. All in favor. 10/5/2017 Minutes Approved
- V. **Treasurer's Report: Brooke Nicholson** reported a Net Income: \$848.70, Total Expenses: \$1030.34 Balance: \$47,508.67 Outstanding check #1198: \$245.78 Emily Maseeh made a motion to approve the Treasurer's Report, Robin Owens seconded. All in favor.
- VI. **Administrative Representation - Russell Doty** Total enrollment of 900 students at this time. PSAT testing went smoothly this year partly due to improved ParentLink communications and students testing with their own teachers. 97% of students took the test. The PTSA will discuss providing snacks for AZMERIT testing. Newsletter communications are going well. Two newsletters have been produced. A new program is being discussed called AVID. (Advancement Via Individual Determination) A Sabino student will become a mentor to a middle school student within the district. The middle school students will shadow the Sabino students for a day. The tentative date for this is December 12, 2017. FAFSA night was well attended.
- VII. **Teacher Representation - Renee Ibarra** The ACT is tentatively scheduled for April 3rd, 2018. PSAT testing went well.
- VIII. **Student Representation - Cathy Leyva and Taylor Johnson** Not Present. **Mr. Doty** reported that Nov. 6-10 is American Heroes Week. There will be an assembly on the 9th, and the school is working with the Marine Moms organization to collect needed items for members of the military around the world. Please see the Sabino website for specifics. <http://sabinohs.tusd1.schooldesk.net>
- IX. **Committees**
 1. **Membership: Steve Schneider** reported one new member
 2. **Grocery Fundraisers:**
 3. **Hospitality/Staff Appreciation: Tina Rustand** Not Present Thank you Tina, for the Halloween treats! Orange tic tacs (pumpkin seeds) and White tic tacs (ghost poop)

4. NEF (Non-Event Fundraiser): Need Chairperson

X. New Business:

1. Steven Schneider motioned to approve the following documents:
 - a. AZPTA Local Unified Bylaws
 - b. 2017-18 Local Standing Rules for Sabino High PTSA
 - c. 2017-18 Sabino High PTSA Budget
 - d. 2016 Sabino High PTSA Financial review

Robin Owens seconded the motion. All in favor. Documents required to be in compliance with AZPTA are approved. Copies of these documents are kept with the Secretary.

2. Sue Babcock made a motion to nominate Emily Smith-Dee as the NEF Chair. Russell Doty seconded the motion. All in favor. Emily Smith-Dee accepted the position of NEF (Non Event Fundraiser) Chair.

3. Emily Maseeh made a motion to move \$500.00 from the PTSA Long Term Special Projects Fund into the NEF budget. LTSPF will now be \$2000.00 and the NEF budget will increase to \$1000. Steve Schneider seconded. All in favor. NEF budget increases to \$1000.

4. Grant Requests:

Ashley Stevens requested books for Special Education in the amount of \$74.24. Steve Schneider made a motion to purchase these books using the NEF budget. Renee Ibarra seconded the motion, pending confirmation of Ms. Stevens' PTSA membership (Confirmed) \$74.24 will be used to purchase supplementary texts for the special education classes.

Meeting adjourned at 8:35AM

Next General Meeting: 12/1/2017 at 7:30AM

Respectfully Submitted by Emily Maseeh, Secretary

Approved by: Sue Babcock Date: 11/7/2017

Sabino PTSA Special Minutes Via Email November 6, 2017

Tina Rustand made a motion via email.

"I move that the minutes from 11/3/2017 be approved"

Renee Ibarra seconded the motion. All in favor.

11/3/2017 Minutes Are Approved.

Respectfully Submitted by Emily Maseeh, Secretary

Approved by: Sue Babcock Date: 11/7/2017