

**SABINO HIGH SCHOOL PTSA**  
**A GLOBAL AND INTERNATIONAL STUDIES SCHOOL**



General meeting minutes  
 October 2, 2020

7:31am Meeting called to order time  
 8:58am Meeting Adjourned time

MEETING CALLED BY:	Emily Dee, President
TYPE OF MEETING:	Virtual Zoom Meeting
MINUTE TAKER AND TIMEKEEPER:	Ivonne Perez, Secretary
ATTENDEES:	Mr. Doty (Principal), Lisa Slagle (Vice President), Denise Cherry (Treasurer), Renee Ibarra (Counselor), Jeanne Bruce, Amber Chipman, Tina Rustand, Dawn Graffam.

### AGENDA TOPICS

#### INTRODUCTIONS

ALL

DISCUSSION	None this meeting.
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#### ANNOUNCEMENTS

EMILY DEE

DISCUSSION	No announcements.
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#### CORRESPONDENCE

EMILY DEE

DISCUSSION	Only a bank statement was received.
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#### MINUTES

EMILY DEE

DISCUSSION	<p>Meeting minutes for the month of September were reviewed and approved.</p> <p><b>Motion to approve</b> by Denise C.  <b>Seconded</b> by Lisa S.  <b>All in favor.</b></p>
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#### TREASURE'S REPORTS

DENISE CHERRY

DISCUSSION	<p><b>\$31,404.90</b> beginning balance for this month. Total income recorded was in the amount of <b>\$39.12</b>. Total expense amount was in the amount of <b>\$554.00</b> which included \$50.00 PTSA convention attendance from one of our members, \$317.40 spirit wear and \$187 for AZ PTA Membership sent to AZ PTA. <b>\$30,889.62</b> ending balance for September.</p> <p><b>Motion to approve September treasure report:</b> Mr. Doty  <b>Seconded</b> by Renee I. <b>All in favor.</b></p>
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## ADMINISTRATION REPRESENTATIVE

MR. DOTY

## DISCUSSION

- Teachers are doing well. Sadly, many kids are struggling socially and emotionally with this situation.
- To this date, 950 kids are enrolled at our school.
- Governing board will meet on 10/6 and vote whether the students will be able to come back on 10/19 and for how many days.
- As a token of appreciation from PTSA, teachers were given custom made masks.
- Hand sanitizers have been placed at the end of every hallway.
- Teachers expected to clean their classrooms between classes.
- All students will be required to wear a mask unless there is a medical condition that justifies not wearing one.
- Only have 1 staff member (teacher) who requested a special accommodation to stay home and teach from there; all other teachers are coming back to campus.
- Band is back practicing, still no parents will be allowed to attend campus to help out.
- **Sports:** Football team are practicing; however, as soon as they have a spike, the sport will STOP for the remaining of the season. Cross country & golf are going on right now. Swimming is back practicing with certain constraints. Volleyball will begin soon. If other sports begin, most likely basketball will begin too.
- Parents want to watch their kids play; therefore, Sabino purchased a \$2500 camera system to be able to livestream events at no cost to our families. This system requires a membership fee of either \$10 per month or \$50.00 per year. Sponsors will be able to purchase airtime to advertise their business; with this money we'll be paying for this system's membership. Presently, only 2 schools in Tucson have this capability.
- A new digital new marquee was installed, training took place this week. Pictures are able to be uploaded to the marquee to advertise our events.
- A question was asked about incoming freshmen Open House, "will there be one for them?" Having an open house would show all freshmen where to go when they come back to school. Mr. Doty will think on how to make this work by hosting one prior to hybrid learning model beginning.
- Very appreciative of our staff . Dawn purchased 60 personalized thank you cards for all staff members. The cards will arrive next week; card verbiage: "THANKS FOR HAVING THE COURAGE TO TEACH OUR CHILDREN IN A DIFFERENT WAY. WE APPRECIATE YOU, YOUR SCHOOL PTSA". Once received, Dawn will take them to the school to distribute to all teachers.
- Mr. Doty brainstorming on how yearbook pictures will be taken this year. The yearbook committee is also working on ideas to take pictures and still be able to have a fun yearbook this year. Yearbooks are still for sale, \$80. The committee is also looking for other vendor's quote to be able to sell them cheaper to the students.

## TEACHER / STAFF REPRESENTATIVE

RENEE IBARRA

## DISCUSSION

- Have hired a full-time intern who will begin 2<sup>nd</sup> quarter.
- College & Career Readiness Counselor Coordinator will replace Ms. Weber. This position is in the process of being hired.
- Benchmarks happening this week for all grade levels happening in English and Math classes with make up date next date. Goal is to have 95% completion.
- Started paying for AP tests. Information is available on the counseling webpage.
- Partnership with government classes to encourage seniors to complete the FAFSA application; FAFSA will open tomorrow. Looking for an 80-90% completion by the end of the year.

An incentive program was created to motivate parents and students to do it. The student will get assignment participation points PLUS be able to participate in a gift card drawing:

- (4) \$25 gift cards will be drawn for those students who complete it by November.
- (5) \$10 gift cards will be drawn for those students who complete it by December.

Renee requesting support from PTSA to support this \$150 incentive program.

**Motion to approve purchase of gift cards for the counseling department:** Lisa S.

**Seconded:** by Tina R.

**All in favor.**

## OLD BUSINESS AND COMMITTEE REPORTS

## DISCUSSION

**Membership** – Amber: had 4 new members this month. As of today, we have 34 registered PTSA members.

- Tina suggests for the membership form to have a “one-time donation” option. Emily will take a look at this form and update it today.
- Emily made 1<sup>st</sup> membership payment to AZPTA this week.

**Stickers:** 3-inch round weatherproof stickers (gothic S) have been ordered; pending pick up. All teachers, staff, admin staff will receive 1 sticker free.

**Masks:** 100 masks were purchased for \$3.40 each (50 gold + 50 purple). It was agreed to sell each mask for \$6.00 each. Emily to look into SQUARE to have this option for families to order and pay online.

**Fundraising-**

- Barnes and Noble is not scheduling any in-person events. Looking into the possibility of scheduling one online or do it in April sometime for Mother’s Day.
- Chipotle Night- scheduled for Wednesday October 28<sup>th</sup> from 5-9pm. Chipotle restaurant location will be: 6501 E. Grant Rd. 33% of all purchases will be paid back to PTSA. A promotional code will be provided to ADD when ordering online.

	<ul style="list-style-type: none"> <li>Suggested doing another fund-raising event with another restaurant. Tina R. will look into scheduling this event with Costa Vida.</li> <li><b>Grant Requests-</b> Only 1 from Counseling Dept.</li> </ul>
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## NEW BUSINESS

DISCUSSION	<ul style="list-style-type: none"> <li>PTSA continuing to brainstorm on ideas they can do this year (given the unusual circumstances) to support the students and staff.</li> </ul> <p><b>Some suggestions discussed:</b></p> <ul style="list-style-type: none"> <li>- <b>Teacher of the Month Award-</b> Once we resume back to the campus learning, recognize 1 or 2 teachers every month or every quarter.</li> <li>- <b>For our students,</b> morale boost ideas were brainstormed.</li> </ul>
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## ADJOURN

**EMILY DEE**

DISCUSSION	Our next PTSA general meeting has been scheduled for Friday, November 6, 2020 at 7:30am via zoom.
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**President Signature**

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**Secretary Signature**