

**SABINO HIGH SCHOOL PTSA**  
**A GLOBAL AND INTERNATIONAL STUDIES SCHOOL**



General meeting minutes  
 September 4, 2020

7:32am Meeting called to order time  
 8:39pm Meeting Adjourned time

<b>MEETING CALLED BY:</b>	Emily Dee, President
<b>TYPE OF MEETING:</b>	Virtual Zoom Meeting
<b>MINUTE TAKER AND TIMEKEEPER:</b>	Ivonne Perez, Secretary
<b>ATTENDEES:</b>	Mary Morse (Assistant Principal), Lisa Slagle (Vice President), Denise Cherry (Treasurer), Renee Ibarra (Counselor), Jeanne Bruce, Dawn Graffam, Amber Chipman, Sandra Lueders.

## AGENDA TOPICS

### INTRODUCTIONS

**ALL**

<b>DISCUSSION</b>	None this meeting.
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### ANNOUNCEMENTS

**EMILY DEE**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Ms. Mary Morse (Assistant Principal) is here today representing Mr. Doty as an Administrative Representative. Once she gives us an update, she will dismiss herself from this meeting.</li> </ul>
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### CORRESPONDENCE

**EMILY DEE**

<b>DISCUSSION</b>	Only a bank statement was received.
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### MINUTES

**EMILY DEE**

<b>DISCUSSION</b>	<p>Meeting minutes for the month of August were reviewed and approved.</p> <p><b>Motion to approve</b> by Denise C.  <b>Seconded</b> by Sandra L.  <b>All in favor.</b></p>
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**TREASURE'S REPORTS****DENISE CHERRY**

DISCUSSION	<ul style="list-style-type: none"> <li>August 2020 treasurer's report revealed income in the amount of <b>\$301.18</b> which included membership, spirit wear, and fry's income. Also showed the total expense amount of <b>\$106.21</b> which included AZ PTA convention charge of \$100 and \$6.21 in miscellaneous bank charges. Total checkbook balance as of 08/31/20: <b>\$31,404.90</b>.</li> </ul> <p><b>Motion to approve August treasure report: Ivonne P.</b>  <b>Seconded by Sandra L.</b>  <b>All in favor.</b></p> <ul style="list-style-type: none"> <li>Annual Financial Review for last year's financials was completed successfully by our volunteers Dawn, Amber and Lisa. A couple of recommendations were made under financial procedures to have 2 people record and to write down the check# when logging any check payment received.</li> </ul> <p><b>Renee I. moved to Accept Annual Financial Review.</b>  <b>Denise C. seconded.</b>  <b>All in favor.</b></p>
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**ADMINISTRATION REPRESENTATIVE****MS. MARY MORSE**

DISCUSSION	<ul style="list-style-type: none"> <li>Our school is presently applying synchronous learning which means our students are online in real time, they have a set class schedule and requires them to login to their different classes. This learning module promotes active discussion, and online interactions with peers and our teachers.</li> <li>Students are being sent a survey by their teachers requesting feedback on their experience with this learning module.</li> <li>We presently have 950 scheduled students to come to campus learning when we resume.</li> <li>Monitoring student attendance. Those failing to show up for consecutive online learning were personally followed up by our administration staff who traveled to their homes to talk to them using social distancing and discussed any situation that may be preventing them from attending online school.</li> <li>Mr. Blanco is our new Assistant Principal in charge of all Interscholastic and Operations.</li> <li>Track field still closed at our school. We don't have a specific date as to when it will reopen.</li> <li>Some sports will begin conditioning next week. Written specifications have been provided by the district regarding conditioning trainings.</li> </ul>
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**TEACHER / STAFF REPRESENTATIVE****RENEE IBARRA**

DISCUSSION	<p><b><u>TESTING</u></b></p> <ul style="list-style-type: none"> <li>ACT for seniors cancelled this fall</li> <li>Seniors who need SAT or ACT must sign up on their own through <a href="http://www.collegeboard.org">www.collegeboard.org</a> for SAT and/or <a href="http://www.actstudent.org">www.actstudent.org</a>.</li> </ul>
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- ACT for juniors is scheduled for Spring
- PSAT in October cancelled-PSAT currently scheduled for juniors, sophomores & freshman in spring on separate dates
- Accommodations process in progress for all testing

#### **COUNSELING DEPARTMENT**

- No academic counselor hired yet
- Full time intern to start in October

### **OLD BUSINESS AND COMMITTEE REPORTS**

#### **DISCUSSION**

- **Membership** – Amber : we presently have 31 registered PTSA members.
- Emily has followed up with Miranda and sent her the letter from PTSA regarding membership benefits to our school. This letter is to be posted on the school paw print for parents to read.
- **Spirit Wear Report** – Lisa got school gothic S from Mr. Wingert in a format the printers can use. We're looking at 3-inch round decal stickers for about \$0.55 each for 1000. We can probably sell for \$2 each. Lisa expects the final quote in the next day or two and will send an email to the Board for any final comments before ordering.
- **Fundraising**- Lisa will follow up with Chipotle. Looking into late September or October to do it. Also looking into Barnes and Noble, Emily will call to follow up and find out if any date is available.
- **Grant Requests**- None received.

### **NEW BUSINESS**

#### **DISCUSSION**

- Brainstorming session: discussed specific things / ideas PTSA can do this year (given the unusual circumstances) to support the students and staff.

#### **Some suggestions shared follow:**

- **Teacher of the Month Award**- Once we resume back to the campus learning, recognize 1 or 2 teachers every month or every quarter.
- **Recognize a Student of the Month** (or quarter), this type of award would focus more on positive behavior vs. grades. We could ask each teacher to submit one name and we would draw one name per grade.
- **Teacher Mask drive**- looking into having facemasks available for our students and staff. Ivonne and Tina will inquire on price.
- Paid Zoom Account for PTSA, if zoom meetings continue to be necessary, will look into getting our own registered account.

**ADJOURN**

**EMILY DEE**

<b>DISCUSSION</b>	Our next PTSA general meeting has been scheduled for Friday, October 2, 2020 at 7:30am via zoom.
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**President Signature**

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**Secretary Signature**