

SABINO HIGH SCHOOL PTSA
A GLOBAL AND INTERNATIONAL STUDIES SCHOOL



General meeting minutes
 August 13, 2021

7:34am Meeting called to order time
 8:50am Meeting Adjourned time

MEETING CALLED BY:	Emily Dee, President
TYPE OF MEETING:	Virtual Zoom Meeting
MINUTE TAKER AND TIMEKEEPER:	Ivonne Perez (Secretary)
ATTENDEES:	Marie Kalberer (Treasurer), Karl M. Roe (Mike), Lisa Slagle (PTSA Vice President), Renee Ibarra (Counselor), Dawn Graffam, Bridgette Gomez-Muñoz, Amber Chipman, Katy Slagle, Leanna Leon, Jeanne Bruce.

AGENDA TOPICS

INTRODUCTIONS

ALL

DISCUSSION	All members present introduced themselves.
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ANNOUNCEMENTS

EMILY DEE

DISCUSSION	No announcements
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CORRESPONDENCE

EMILY DEE

DISCUSSION	Memberships were returned.
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MINUTES

EMILY DEE

DISCUSSION	Meeting minutes for the month of May were reviewed and approved. Motion to approve by Lisa S. Seconded by Renee I. All in favor.
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TREASURE'S REPORTS

MARIE KALBERER

DISCUSSION	<p>Treasurer's report for the month of May, June and July of 2021 were reviewed and discussed. Motion to approve the treasure's reports: Lisa S. Seconded by Leanna Leon. All in favor.</p> <p>2021-2022 Budget: Sabino High School PTSA proposed budget for school year 2021-2022 was reviewed and approved. Motion to approve the proposed budget for school year 2021-2022: Mike R. Seconded: Lisa S. All in favor of the budget.</p> <p>Band Request- Received a request from Mr. Garland. Needing a new percussion cart to place and store their band instruments, requesting \$2,500 from PTSA to sponsor this purchase. Motion to approve the band request: Mike R. Seconded by: Jeanne B. All in favor of approved unanimously by voice vote</p> <p>Elect new Treasurer- we are in need of a PTSA Treasurer, we can discuss any volunteer opportunities we have via email or during our upcoming PTSA meeting.</p> <p>Financial Review Committee- A financial review of our internal financial books is required to remain in good standing with the Arizona PTA. We need a minimum of 3 volunteers, Lisa S. volunteered, we need 2 more volunteers. Emily Dee, President will follow up with an email to all present to explain the process details, date/time, and expectations.</p>
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STANDARDS OF AFFILIATION VOTES

EMILY DEE

DISCUSSION	<ul style="list-style-type: none"> • Standing rules for the year were previously emailed. Discussed and approved today. Motion to adopt the approve Standing Rules: Mike R. Seconded by Marie K. All in favor. • Arizona PTA Bylaws were reviewed and approved today. Motion to adopt and approve Arizona PTA Bylaws: Marie K. Seconded by Lisa S. All in favor.
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VOTE IN NEW PRESIDENT**EMILY DEE**

DISCUSSION	<p>Karl M. Roe (goes by Mike) has volunteered to become Sabino High School's new PTSA President. Mike gave an introduction of himself.</p> <p>All in favor of making Karl M. Roe (Mike) our new PTSA President.</p>
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STUDENT REPRESENTATIVES**STUCO PRESIDENT & VP**

DISCUSSION	<ul style="list-style-type: none"> • Student Council had been busy preparing posters for today's school assembly; unfortunately, due to the present COVID19 situation, the assembly was cancelled. • "Lock-in" time took place last Friday for all student council members (60). All members spend the night in the gym planning future activities, getting to know each other, and making a connection. This event was a success! • October 8, 2021, Homecoming will take place. • October 7, 2021, posters will be made, and a school assembly will be planned for all school students. Will begin spirit week the week of October 4th. • A fundraiser at CHIPOTLE restaurant is being discussed. Will forward information to PTSA once details are finalized.
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TEACHER / STAFF REPRESENTATIVE**MS. IBARRA**

DISCUSSION	<p>Our school has new staff members on board:</p> <ul style="list-style-type: none"> • Hired a College & Career Counselor • Approved to hire a Curriculum Service Provider (CSP) • Hired a Mental Health Counselor • New Attendance Clerk • Hired a Curriculum Administrative Assistant • Have (2) Assistant Principals • New Principal <p>Two parent volunteers have signed up to assist in the office.</p>
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OLD BUSINESS AND COMMITTEE REPORTS**EMILY DEE**

DISCUSSION	<p>Membership – we have 53 members as of 08/12/21.</p>
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	<p>Spirit Wear- going very well. We will need help selling spirit wear during our upcoming football game in September. Cats Win is Wednesday, August 24th, planning on selling spirit wear on this date. Additional information to be emailed by Emily.</p> <p>Fundraising- will be ongoing. We need to make sure we run all ideas thru STUCO, so we don't duplicate fundraising events or hold any on the same date.</p> <p>Teacher and staff appreciation- goodies were delivered for the first day of school by Tina Rustand.</p> <p>Grant Requests- no additional requests besides the band request discussed earlier today.</p>
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NEW BUSINESS**EMILY DEE**

DISCUSSION	<p>Spirit Wear Sales- Mike R. suggested we sell a PE package to students. This package could include a SabinoHS t-shirt and other PE items such as shorts, mask, socks. We do have money in our spirit wear budget to place the initial order or we could have parents place the order by a certain date and request payment upon placing it; we could then use that money to place the order. Next week that Mike R. takes over as PTSA president, more ideas will be shared.</p> <p>QuickBooks Software- motion to approve \$100 to purchase online accounting software, QuickBooks. All in favor.</p> <p>Carpool Club Facebook Group- Emily set it up to alleviate transportation issues that some families may be facing to get to & from school on time. This group is visible but private, feel free to share this group to our FB contacts.</p>
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ADJOURN**EMILY DEE**

DISCUSSION	Our next PTSA general meeting has been scheduled for Friday, September 3, 2021, at 7:15am.
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President Signature

Secretary Signature