

**SABINO HIGH SCHOOL PTSA**  
**A GLOBAL AND INTERNATIONAL STUDIES SCHOOL**



General meeting minutes  
 January 8, 2021

7:33am Meeting called to order time  
 8:29am Meeting Adjourned time

<b>MEETING CALLED BY:</b>	Emily Dee, President
<b>TYPE OF MEETING:</b>	Virtual Zoom Meeting
<b>MINUTE TAKER AND TIMEKEEPER:</b>	Ivonne Perez, Secretary
<b>ATTENDEES:</b>	Mr. Doty (Principal), Lisa Slagle (Vice President), Denise Cherry, Renee Ibarra (Counselor), Tina Rustand (Hospitality Chair), Sandra Lueders, Marie Kalberer, Jeanne Bruce.

## AGENDA TOPICS

### INTRODUCTIONS

**ALL**

<b>DISCUSSION</b>	No new introductions
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### ANNOUNCEMENTS

**EMILY DEE**

<b>DISCUSSION</b>	No announcements
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### CORRESPONDENCE

**EMILY DEE**

<b>DISCUSSION</b>	A check from Costa Vida and Kroger fundraiser events have been received at Sabino High School. Emily will go get and deposit next week into our PTSA account.
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### MINUTES

**EMILY DEE**

<b>DISCUSSION</b>	<p>Meeting minutes for the month of December were reviewed and approved.</p> <p><b>Motion to approve</b> by Denise C.  <b>Seconded</b> by Renee I.  <b>All in favor.</b></p>
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## TREASURE'S REPORTS

DENISE CHERRY

## DISCUSSION

1. Last Treasurer's report was received and reviewed from Denise Cherry. Treasurer's report for the month of December was reviewed. During the review, Denise identified an error on the report, fundraising report is not supposed to have a year-to-date total because is not part of our yearly budget. Therefore, she will correct that column and resend.

**Motion to approve December treasure report with the correction to remove the year-to date total from the fundraising column:** Lisa S

**Seconded** by Tina R.

**All in favor.**

2. A check from Costa Vida and Chipotle fundraiser events have been received at Sabino High School. Emily will go get and deposit next week.
3. Need to vote on our new Treasurer, Marie Kalberer. Marie has been a treasurer for McGee middle school for 4 years in a row. She is knowledgeable on the expectations of this position and has graciously agreed to finish out this school year as PTSA Treasurer for Sabino High School; thank you Marie!

**Motion to nominate Marie Kalberer as Treasure:** Denise C., Seconded by Lisa S.

**Vote to accept Marie Kalberer Treasure-** Yes.

**All in Favor.**

**Motion carries,** Marie Kalberer is our new PTSA treasurer.

Appointment at the bank is scheduled for next week to transfer financial documents.

Due to our new upcoming treasurer, a new financial review is required by PTA Bylaws and need to set up a committee of 3 people to conduct this. Lisa S. Tina R. and Jeanne B. have volunteered to serve on this financial review committee. An email will be set up to schedule the time and date.

## ADMINISTRATION REPRESENTATIVE

MR. DOTY

## DISCUSSION

- Sabino campus, relatively safe and healthy.
- Hoping to be able to conduct business as usual at our school very soon.
- Following phase 2 for Athletics; only 10 kids can be together in a setting or place.
- 18<sup>th</sup> of January is the beginning of our Winter Sports Season.
- Presently, we have 14 consistent teachers working from school every day.
- Beginning this week, TUSD has agreed with ASU to allow their staff to get tested using saliva test at Hi Corbett Field. If no staff signs up, then the drive will open up to the public.
- TUSD is working on getting the COVID19 vaccine to those that want it. Hoping this will take place right after MLK holiday. Waiting to hear from the district on set dates.
- Staff excited about receiving school bumper sticker. Mr. Doty already has hit on his car.

	<ul style="list-style-type: none"> <li>• A special student wrote a poem about thanking teachers. This poem was shared with all the teachers on campus.</li> <li>• Even though we had a reduced effort to gather Toys for Tots; our students were happy to come by the school and drop off their toys.</li> <li>• Moving along with graduation plans- fireworks company has been contacted. Processing purchase requests for anything that may be needed.</li> <li>• Mr. Doty will meet with the district to discuss the budget.</li> <li>• We are down 50 kids for total enrollment from the beginning of this school year; mostly seniors left our district to enroll on online school for faster completion.</li> <li>• Looking at teacher plans for next year to be able to plan accordingly and discuss recruiting process if necessary.</li> <li>• Track field is not open yet. TUSD has informed schools that as soon as campuses open, their track fields as well as other venues (such as tennis courts) will open too.</li> </ul>
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**TEACHER / STAFF REPRESENTATIVE****RENEE IBARRA**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• The special poem discussed by Mr. Doty was sent to our group for review.</li> <li>• The video of the FEFSA completion event held at our school in December has been shared with PTSA to watch. Our counseling department generated as much interest as possible from our students to meet FEFSA deadlines. Thank you PTSA for supporting this incentive program for our students.</li> <li>• Our school tweeter account and school website have ongoing updates about FEFSA information. We currently have 24 followers.</li> <li>• Beginning next week, we'll begin student registration process for next year.</li> <li>• Schedule Requests: have worked with the English Depts to present a 30-min presentation on what this process will be like for students and to focus on. Students will have 1 week to virtually complete schedule requests for next year. The counselors will then review each course registration form to ensure each student is on a class they require and can take. Once approved, the student will have a completion date to input their requests online.</li> <li>• Next Wednesday, the school will be offering an A/P night for those students interested. Information will be sheared on our website this week.</li> <li>• 20<sup>th</sup> of January @ 6pm is set up as "Welcome to Success" for upcoming Freshmen. Pending zoom setup instructions.</li> <li>• Renee will be virtually visiting middle schools and discuss the benefits of attending Sabino High School; looking to do this in February some time.</li> <li>• Testing: PSAT for Juniors and Seniors was just cancelled.</li> <li>• Freshmen will get a date in the future on when they will be taking their PSAT. 02/23/21 was set for Sophomores.</li> </ul>
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- ACT testing is scheduled for Juniors on April 6<sup>th</sup>. AZ merit is yet to get scheduled.
- Letter grade for schools was put on hold. The district will not be giving a school grade this year.

## OLD BUSINESS AND COMMITTEE REPORTS

DISCUSSION	<p><b>Membership</b> – added 2 new members in December.</p> <p><b>Spirit Wear</b>- no updates, haven't been able to sell merchandise.</p> <p><b>Stickers</b>- our staff received a bumper sticker in December.</p> <p><b>Fundraising</b>- A check from Costa Vida and Kroger fundraiser events have been received. Emily will go get and deposit next week. Pending to receive Chipotle check.</p> <p><b>Barnes and Noble</b>- No response from them yet. Emily will need to physically go to their store and inquire about it. If no definite answer is received PTSA can revisit this plan for next school year.</p> <p><b>Teacher and staff appreciation</b>- Ideas were requested to be shared; hard to plan when not all teachers come to campus every day. Will continue revisiting this subject idea for when they come back. In the meantime, sending <u>e-cards</u> to our staff is a good idea; Tina will receive all sign-on information from Emily to send to teachers as a form of encouragement and appreciation each month.</p> <p><b>Grant Requests</b>- none received.</p>
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## NEW BUSINESS

DISCUSSION	<p>Nomination committee is needed for our new school PTSA Board 2021-2022; election is this coming May. All present board positions are on a 2-year term; therefore, we need to vote for the new committee. Present board members are able to apply for other positions within the Board. Most likely, we'll do an online election; further details to come.</p> <p>Graduation- need to plan for what might be like. In case we don't hold a traditional graduation, we're thinking of having goodie bags for "gran n go" and raffle prizes; prizes would need to be donated. However, in case we have a traditional graduation we'd need to set up a Senior graduation and breakfast committee. We'll revisit this subject again next month.</p>
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## ADJOURN

EMILY DEE

DISCUSSION	Our next PTSA general meeting has been scheduled for Friday, February 5, 2020. at 7:30am via zoom.
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President Signature

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Secretary Signature